# Laurel Mountain PTA Minutes

August 23, 2016

Board Meeting

**Call to Order**--The meeting was called to order by Michele Martin at 8:00 with Quorum 11 people.

**Minutes**--The minutes were approved by the Minutes Committee last school year. This year’s Minutes Committee volunteers: Holly Garza, Judit Kolics, and Vicki Walker.

**Treasurer’s Statement**

Approved. See Treasury report attached to minutes. Treasurer’s Report also available online.   
First Platinum sponsor: Impact Martial Arts.

**Executive Committee Reports**

* + 1. Looking to fill PTA positions: Need volunteers for Environmental chair, 3rd-Grade level coordinator, Carnival leads, and Science Fair Chair.
    2. Discussed renewing insurance for PTA, and new optional social media coverage. Plan is to stay with current coverage.
    3. Need to appoint a bank account signer. Veronique volunteered.
    4. Reminder Tax days: Aug 19 (meet the teachers) and Oct 11 (the day the t-shirts arrive).
    5. Circulated two forms for everyone’s review and signature Ethics & Records and Retention. Once completed, it will be on file in the Secretary’s binder.
    6. Also talked about the Plans of Work that we need to fill out. Michele will send a link to last year’s submission to everyone so they can use that as a reference for this year.
    7. Leadership training: Everyone has to take FLO training online once in their lifetime. Online course begins Sep 1, and people have to take the training by Oct 15.
    8. New online experience for PTA registration. Working out the kinks of web transactions, and hopefully it will be up and running today.

**Standing Committees**

1. Family Picnic—Friday, September 25—Justine Tan.  
   Entertainment scheduled. Leslie Palmer will reach food trucks, and Carol Webb will work on face-painters.
2. Carnival—Saturday, November 5, 11AM to 3PM—Sheri Sundstrom  
   Using same company as last year for games. Waiting to hear back on entertainment. Vicki is working on food trucks. Judit is doing volunteer coordination. We need lead for raffle baskets and signups. Need to send request to Michele to publicize openings for volunteer spots.
3. Reflections – Suchi Gururaj   
   This year’s theme: What’s Your Story? Planning on advertising via K-PAW. Need to find judges from the community.
4. Principal’s Report—Jan Richards  
   Fully staffed for 775 enrolled students. 2 new playscapes. Updated stage. Workroom has been moved. Applied for a grant to have a demo kitchen in science lab and to create a makerspace where kids can use power tools and build with wood. We sent 10 teachers to a conference for schoolwide enrichment model this summer, thanks to the Excellence Fund from last year.
5. Healthy Lifestyles – Mark Tater  
   Family Fitness Night scheduled for Nov 15. Had 8 sponsorships and was successful last year, but discussing how we can make it better this year. Trying to decrease bottlenecks for the different activities. May need parent volunteers this year.
6. Sponsorships – Laura ZahmNew chair this year. Impact Martial Arts is the first Platinum Sponsor.
7. Fundraisers – Holly Garza  
   Cookbook: A book that shares recipe that comes with stories. Need to solicit for recipe submissions. Incorporate test kitchen, nutrition, kids’ involvement. Catfish Parlour and Phil’s Ice House/Amy’s will be fundraiser venues this year.

Board Meeting adjourned at 8:51AM.

<See Treasurer’s Report on the next page>

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| LME PTA - Treasurer Report |  |  |  |  |  |  |  |  |  |  |
| Executive Board Meeting - 8/23/16 |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| **Beginning Audited Balance as of 06/30/2016** |  |  |  |  |  |  |  |  |  | **$ 7,110.48** |
|  |  |  |  |  |  |  |  |  |  |  |
| **Receipts** |  | date |  |  |  | item |  |  |  | amount |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  | 08/08/2016 |  |  |  | Donations - GL Enrichment |  |  |  | 2,400.00 |
|  |  | 08/08/2016 |  |  |  | Sponsorships - myPTA |  | Impact Martial Arts |  | 1,000.00 |
|  |  | 08/15/2016 |  |  |  | Rebates - AmazonSmile |  |  |  | 82.65 |
|  |  | 08/19/2016 |  |  |  | School Supplies Income |  |  |  | 234.83 |
|  |  | 08/18/16 - 08/19/16 |  |  |  | Spirit Gear Income |  |  |  | 1,845.87 |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| **Receipts Total** |  |  |  |  |  |  |  |  |  | **$ 5,563.35** |
|  |  |  |  |  |  |  |  |  |  |  |
| **Disbursements** |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  | 07/06/2016 |  |  |  | Texas Comptroller of Public Accts |  | Sales tax |  | $ (1.81) |
|  |  | 07/05/16 - 08/02/16 |  |  |  | Credit Card Fees |  |  |  | $ (139.90) |
|  |  | 08/12/2016 |  | 10361 |  | Vicki Walker |  | Office supplies, Put In Cups |  | $ (161.25) |
|  |  | 08/15/2016 |  | 10362 |  | Chrissy Hall |  | Teacher Supply Donations |  | $ (50.00) |
|  |  | 08/15/2016 |  | 10363 |  | Laser Printer Checks.com |  | Administration |  | $ (33.57) |
|  |  | 08/18/2016 |  | 10364 |  | Reatta Aldridge |  | Teacher Supply Donations |  | $ (150.00) |
|  |  | 08/18/2016 |  | 10365 |  | Laurel Mountain Elementary |  | Grade Level Enrichment |  | $ (2,400.00) |
|  |  | 08/18/2016 |  | 10366 |  | Laurel Mountain Elementary |  | Planners Cost |  | $ (1,053.36) |
|  |  | 08/22/2016 |  | 10367 |  | Acclaim Screen Printing, LLC |  | Spirit Gear Exp |  | $ (1,715.20) |
|  |  | 06/30/2016 |  | 5265 |  | Sheri Sundstrom |  | Carnival Expenses - Sign Party |  | $ (71.75) |
|  |  | 06/30/2016 |  | 5266 |  | Barbie Burgett |  | Homeroom 3rd Grade |  | $ (325.84) |
|  |  |  |  |  |  |  |  |  |  |  |
| **Disbursements Total** |  |  |  |  |  |  |  |  |  | **$ (6,102.68)** |
|  |  |  |  |  |  |  |  |  |  |  |
| **Ending Balance** |  |  |  |  |  |  |  |  |  | **$ 6,571.15** |